

# A professionally managed full-service executive business centre in the heart of downtown Victoria

## EXECUTIVE OFFICE SUITES

Our 14 office executive centre is set up to meet the needs of big businesses, needing small space. With 24/7 access to your office, boardroom and colour copier/scanner/printer, you can be productive at any hour.

- ✓ Outstanding location
- ✓ Reception staffed from 8:30am–5pm, Monday to Friday
- ✓ Mail and courier handling
- ✓ Secure high-speed internet
- ✓ Kitchen with coffee/tea service
- ✓ 3-times per week janitorial

## BOARDROOM RENTAL

Just looking for a space to conduct meetings or presentations? Our boardroom is available for rent to anyone. Can be reserved on an hourly or daily basis and includes refreshment services, phone/video conference capabilities, whiteboard and flip charts.

## VIRTUAL OFFICES

Has all the services, staff and equipment of a regular office, without the physical space. Includes a great downtown Victoria mailing address, mail and courier handling, business telephone answering to your cellphone or voicemail and access to our Boardroom and meeting room with presentation and video conferencing capabilities.



**Schedule a viewing today!**

**Leave running the office to us!**

### RECEPTION

Our receptionists are here to assist you however they can.

### FULL SERVICE

We believe taking as much office stress away as possible is expected, so that's exactly what we do.

### PROFESSIONAL

We ensure you are being provided with the most professional offices achievable.

### FACILITIES

We provide everything you need to help your business succeed.